0944 -DIPLOMA IN INFORMATION TECHNOLOGY & ENGINEERING
SEMESTER -I
094456 MINOR PROJECT WORK

Minor project work aims at exposing the students to various developments taking place in the field of information technology. It is expected from them to get acquainted with field of IT / industrial environment at the work place and possess desired attitudes. For this purpose student during middle of the course are required to be sent for a period of four weeks at a stretch in field organisations/ industries. Depending upon the interest of students they are sent for exposure to:

1) Handling different software and Surfing Internet
2) Web Page Designing
3) Desk top publishing (DTP) and use of latest software
4) Developing projects related to office automation
5) Management Information System
6) Field/Industrial practices in installation and maintenance of computers and computer networks
7) Commercial practices in respect of documentation and presentation
8) Software package development organisations
9) Developing a mini project using VB

Note: **The teachers may guide /help students to identify their minor project work and chalk out their plan of action well in advance.**

As a minor project activity each student is supposed to study the operations at site and prepare a detail project report of the observations/processes/activities by him/her. The students should be guided by the respective subject teachers. Each teacher may guide a group of 4 to 5 students. The teachers along with field supervisors will conduct performance assessment of students. Criteria for assessment will be as follows:

Criteria Weightage
(a) Attendance and Punctuality 15%
(b) Initiative in performing tasks/creating new things 30%
(c) Relation with people 15%
(d) Report Writing 40%